

# Pleasantville City Council Meeting

## December 17, 2024 at 5:30pm

Mayor Kody Jurgens opened the meeting with council members Aaron Hurt, Rachel Lopez, Jon Koehn, Kyle Patterson, and Jordan Van Ness present.

Mayor Jurgens opened the public hearing for the FY 2025 budget amendment. There were no written or oral questions or comments. Motion by Patterson, seconded by Koehn to close the public hearing. All voting in favor motion carried.

Mark Smith at 205 E Jasper St., briefly discussed with the council about a couple issues in his neighborhood. The first issue is with junk vehicles, he explained he had contacted a couple council members and the former chief about this issue. He also asked if the city would consider additional rock/road surface on the edge of Douglas St. He explained that there are deep ruts due to the vehicles that park there. Hurt asked if city hall could send a letter to the property owners who are in violation of the city code. Attorney, Bob Stuyvesant, stated that he recommends the police department take pictures and send a notice of violation and if the issue does not get resolved a citation will be issued.

Jazmin Morrison, with the Library Board of Trustees, informed the council that the library had a Festival of Trees event again this year and they had five new organizations participate with about 14 trees total and over 300 people who attended the event. She explained they have submitted a grant for new IT equipment. The library is also making make-and-take craft bags on Friday for kids to pick up.

Motion by Patterson, seconded by Lopez to approve the consent agenda as follows; approval of previous council meeting minutes, approval of November 2024 financial reports, approval of water consumption report for November 2024, approval of employee comp time, approval of Police Report, approval of liquor license renewal for Halftime Bar & Grill LLC, and approval of the following bills: All voting in favor, motion carried.

| VENDOR                    | REFERENCE               | AMOUNT   | VENDOR                 | REFERENCE                    | AMOUNT     |
|---------------------------|-------------------------|----------|------------------------|------------------------------|------------|
| ACCESS SYSTEMS INC        | COPIER                  | 196.37   | MCCORMICK EQUIPMENT    | SEED MIX/BRILLION DRILL RENT | 550        |
| ADVANTAGE ADMINIS         | GROUP INS               | 42       | MEDIACOM               | PH/INTERNET                  | 505.81     |
| ADVANTAGE ADMINIS         | SHAWN MEDICAL           | 32.96    | MELLEN & ASSOCIATES    | TORQUE GEAR SET              | 662        |
| BAKER & TAYLOR            | BOOKS                   | 80.62    | MENARDS ALTOONA        | PAINT/EDGER/KEYBOARD/MOUNT   | 180.76     |
| BANLEACO                  | LED LIGHTING            | 297.11   | MICROBAC LAORATORIES   | TESTING                      | 1,130.75   |
| BEN ZOSS                  | REF                     | 240      | MID AMERICAN ENERGY    | BALL FIELD                   | 16.68      |
| BEN ZOSS                  | 12/15 GAMES             | 270      | MID AMERICAN ENERGY    | UTILITIES                    | 3,584.71   |
| BROWN SANITATION          | RECYCLING               | 540      | NAPA AUTO PARTS        | HYDROLIC FLUID/OIL ST SWEEP  | 183.41     |
| CITY OF PLEASANTVILLE     | WA UTILITY              | 753.05   | NAPA AUTO PARTS        | JD BAT/CORE                  | 941.02     |
| COLONIAL LIFE             | COLONIAL PRETAX         | 70.18    | MUNICIPAL SUPPLY INC   | WA MAIN BREAK CLARK ST       | 1,280.00   |
| COMMUNICATION INNOVATORS  | REMOTE LABOR            | 82.5     | NORTHCOTE MEATS INC.   | WINTER CONCESSIONS           | 109.5      |
| DEB SMITH                 | 12/15 GAMES             | 270      | TREASURER-STATE OF IA  | STATE TAX                    | 1,457.13   |
| DOLLAR GENERA             | BLEACH/BATTERIES/COFFEE | 36.7     | PEOPLES BANK           | BB ADMISSIONS                | 500        |
| DORSEY & WHITNEY LLP      | SRF THROUGH 10/31/24    | 8,000.00 | PITNEY BOWES           | POSTAGE MACHINE LEASE        | 81.27      |
| EFTPS                     | FED/FICA TAX            | 4,656.46 | PITNEY BOWES INC       | POSTAGE                      | 201        |
| EFTPS                     | FED/FICA TAX            | 4,839.64 | POSTMASTER             | WATER BILLS                  | 299.04     |
| ELITE PEST CONTROL        | PEST CONTROL LIB        | 40       | SAFE BUILDING LLC      | BUILDING PERMIT              | 219.06     |
| FAREWAY FOOD STORES       | BUNS                    | 12.4     | SANGOMA USA INC        | PHONE SYSTEM                 | 196.79     |
| FARM & HOME               | ANTIFREEZE/SHOP TOWELS  | 48.84    | TEXT MY GOV            | SOFTWARE/SUPPORT             | 2,500.00   |
| FERGUSON WATERWORKS       | METERS                  | 1,609.58 | DES MOINES REGISTER    | SUBSCRIPTION                 | 30         |
| FERGUSON WATERWORKS       | METER COUP              | 59.48    | TROY GILCHRIST         | cell stipend                 | 20         |
| GALLS, LLC                | PANTS                   | 296.35   | TROY GILCHRIST         | CELL STIPEND                 | 20         |
| GRAINGER                  | HEADWORKS               | 215.88   | TYLER FLESHER          | cell stipend                 | 20         |
| GWORKS                    | SUPPORT AGREEMENT       | 7,500.00 | TYLER FLESHER          | CELL STIPEND                 | 20         |
| HACH                      | WA TESTING              | 107.4    | UMB BANK TRUST         | JASPER GO INTEREST PYMT      | 34,250.00  |
| HAWKINS INC               | SUPPLIES                | 1,707.23 | VERIZON                | PD/WW COMMUNICATIONS         | 120.03     |
| MARION CO HUMANE SOC      | ANIMAL CONTROL          | 417.5    | VERMEER DEVELOPMENT    | TIF PYMT-1ST FY25 PYMT       | 36,741.23  |
| I & S GROUP, INC          | WA ENGINEERING          | 2,842.55 | VISA                   | SUPPLIES                     | 94.18      |
| IOWA ONE CALL             | LOCATES                 | 25.4     | VISA                   | SUPPLIES                     | 1,127.88   |
| IOWA STATE DEPT OF REV    | WA EXCISE TAX           | 1,443.36 | Accounts Payable Total |                              | 134,044.10 |
| IOWA STATE DEPT OF REV    | SALES TAX               | 384.81   |                        | 600 WATER                    | 100        |
| IPERS                     | IPERS                   | 6,289.48 |                        | Refund Checks Total          | 100        |
| JIM FLAWS                 | REF                     | 240      | Payroll Checks         |                              | 29,424.61  |
| JIM FLAWS                 | 12/15 GAMES             | 270      | *** REPORT TOTAL ***   |                              | 163,568.71 |
| JONATHON FLAWS            | REF                     | 240      | GENERAL                |                              | 36,182.56  |
| JONATHON FLAWS            | 12/15 GAMES             | 270      | MEMORIAL HALL          |                              | 3.5        |
| JORDAN FLAWS              | SAMS CLUB MEMBERSHIP    | 110      | ROAD USE TAX           |                              | 10,123.55  |
| KYLIE JOLLY               | REF                     | 160      | EMPLOYEE BENEFITS      |                              | 384.33     |
| LAKEFRONT LIVING, LLC     | ENGRAVED MEDALS         | 720      | TIF                    |                              | 36,741.23  |
| LANCE EYSINK              | REIMB FOR CELL UPGRADE  | 222.08   | DEBT SERVICE           |                              | 34,250.00  |
| MADISON NATIONAL LIFE INS | LIFE INS                | 362.87   | CAP PROJ-WA QUALITY    |                              | 8,550.00   |
| EMERGENCY MANAGEMENT      | ID BADGES               | 21       | WATER                  |                              | 22,794.88  |

|                       |              |        |             |            |
|-----------------------|--------------|--------|-------------|------------|
| MARION COUNTY EXPRESS | PUBLICATIONS | 446.61 | SEWER       | 14,196.39  |
| MARTIN MARIETTA       | ROCK         | 531.44 | STORM WATER | 342.27     |
|                       |              |        | TOTAL FUNDS | 163,568.71 |

Revenue received during month of November 2024: General Fund \$44,235.02; Road Use Tax \$20,995.51; Employee Benefits \$11,656.37; Local Option Sales Tax \$19,907.03; TIF \$12,558.56; Debt Service \$16,395.88; Water \$40,178.67; Water Sinking \$13,318.83; Sewer \$46,880.47; Sewer Sinking \$26,415.50; Storm Water \$2,036.88.

New Business:

Mayor Jurgens informed the council that the interview committee completed interviews for the Chief of Police position and the recommendation is to appoint Adam Choat. He is currently a Sergeant in Mitchellville and has been working part-time for our department. Jurgens explained the recommended salary is \$90,000. Motion by Hurt, seconded by Van Ness to approve Resolution 24-25, appointing Adam Choat as the Chief of Police at \$90,000/yr. All voting in favor motion carried.

Mayor Jurgens informed the council that there were several applicants interviewed for the full-time police officer position. The recommendation is to hire Josh Lenger and send him through the ILEA. Lenger is currently a Reserve Officer for Marion County and works full-time at Weiler Manufacturing. He is also working to get EMT certified. Motion by Hurt, seconded by Patterson to hire Josh Lenger for the full-time police officer position. All voting in favor motion carried.

The council briefly discussed the police officer wage study, they would like to know the impact this will have on the budget before approving a pay scale. Motion by Patterson, seconded by Lopez to table the police officer pay scale. All voting in favor motion carried.

City Clerk, Rachel Reed, informed the council that Officer Eysink has vacation time that he may lose at the end of the year if he is not able to take time off. She explained due to the circumstances the city has been in the last few months that he has not been able to take time off. The council discussed paying him out or allowing him to carry over his time earned over the allowable amount at the end of the year, they agreed to give Eysink the option. Motion by Koehn, seconded by Patterson to approve vacation pay out or carry over for Officer Eysink. All voting in favor motion carried.

Engineer, Joey Whitehouse, informed the council that he does not recommend approving the parcel split at 205 Indiana Dr. due to lack of information received. He recommends it be subdivided or at a minimum a parcel split with a plat of survey. They are wanting to create a separate driveway lot that leads to a different lot and that would create a non-buildable lot. Motion by Patterson, seconded by Van Ness, to table the parcel split for 205 Indiana Dr. until more information is received. All voting in favor motion carried.

Whitehouse explained the parcel split at 1074 25<sup>th</sup> Pl. should be acceptable for city consideration, and he has identified no future concerns for the city. Motion by Patterson, seconded by Koehn to approve parcel split at 1074 25<sup>th</sup> Pl. All voting in favor motion carried.

Public Works Director, Shawn Breazeale, informed the council that during the process of trying to start up the lift station there were issues. The pumps and generator have not been started up yet, that will happen after the first of the year. Change order #5 is a \$159,584.22 deduction in the original contract and pay app #13 is the final pay app to release the \$314,094.31 retainage funds. City attorney and engineer have both recommended tabling the change order and final pay app. Motion by Patterson, seconded by Lopez to table change order #5 to Vanderpool Construction for W Pleasant Street & Hwy 5 Improvements Project. All voting in favor motion carried.

Motion by Patterson, seconded by Van Ness to table pay app #13 to Vanderpool Construction for W Pleasant Street & Hwy 5 Improvements Project. All voting in favor motion carried.

Motion by Van Ness, seconded by Patterson to approve Resolution 24-27, approving the FY 2025 budget amendment. All voting in favor motion carried.

At this time council member Van Ness had to leave the meeting and join via zoom.

Reed explained that she asked the insurance agent to get a quote for a better short-term disability policy. Our current policy is a benefit of 66 2/3% of gross wages with a max of \$600 per week with an annual premium of \$2155.92. The new quote is a benefit of 66 2/3% of gross wages with a max of \$1150 per week. Reed explained that the last employee that was out short-term did not use the policy because the \$600 didn't come close to being 66 2/3% of his gross wages. Instead, he chose to use his PTO/sick time. The council discussed adopting a policy and being self-insured for short-term disability. Reed explained that she would work with the insurance agent for plan documents and policies to incorporate in the employee handbook. Motion by Patterson, seconded by Lopez to approve to renew the long-term disability, AD&D, and Life Insurance. All voting in favor motion carried.

Motion by Patterson, seconded by Koehn to approve Ordinance No. 2401-2024, adding provisions pertaining to park pond regulations. All voting in favor motion carried.

Motion by Hurt, seconded by Patterson to waive the second and third readings for Ordinance No. 240-01-2024, adding provision pertaining to park pond regulations. All voting in favor motion carried.

Mayor Jurgens explained to the council that the Memorial Hall rental agreement contract for the fitness center expired a couple of years ago. It is currently \$200/month and there are fitness classes there 1-2 times a day and usually 5-7 days a week. We also have another party that rents the building for \$200/month but only uses it on Sundays 2-3 times a month. The council discussed the rental fee structure. Hurt would like to see a simple fee structure for a set of hours the hall will be used. Reed will figure out the daily cost of running the building and work on a new resolution for the January council meeting. Motion by Hurt, seconded by Koehn to table. All voting in favor motion carried.

Reed provided the council with a copy of the five-year Capital Improvement Plan proposal from ISG earlier this year. Whitehouse informed the council that this proposal is still valid. Reed informed the council that the Local Option Sales Tax fund will have about \$370,000 remaining at the end of this fiscal year. Hurt stated that we removed the trail project from the budget which helped save money in that fund. Hurt explained that he feels it is critical for the city to have focus and a plan to follow. Mayor Jurgens asked how long it will take to complete the plan. Whitehouse explained they anticipate 4-6 months, depending on the public engagement. ISG will make sure to get the right levels of input and give people enough time to think about their input as well. Motion by Hurt, seconded by Lopez, to approve the Capital Improvements Plan proposal from ISG for \$23,000. All voting in favor motion carried.

Stuyvesant informed the council that former Officer Good has requested a public hearing regarding her termination. He explained she wants the opportunity to speak to the council with her attorney present. Mayor Jurgens asked when she will be returning the equipment that is owned by the school and the city. Stuyvesant told the council he would contact her attorney regarding that again. Jurgens informed him that the school wants their laptop back and that the city has officers starting in January, so the city's equipment needs returned as well. Hurt asked if this public hearing will be just a sit and listen type of hearing. Stuyvesant explained that the council will hold the public hearing and following the public hearing there will be an action item on the agenda. Motion by Koehn, seconded by Patterson to set the public hearing for January 21, 2025, at 5:30pm. All voting in favor motion carried.

Old Business:

Stuyvesant informed the council that Adkins' attorney has accepted service. He explained Brad Skinner no longer represents Adkins; his new attorney is Alice Kane. She contacted Stuyvesant yesterday and informed him that she would file an answer. Stuyvesant explained the next step is for the court to set a trial scheduling conference.

Motion by Koehn, seconded by Patterson to adjourn the meeting. All voting in favor motion carried.

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Mayor, Kody Jurgens

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Attest: Rachel Reed, City Clerk