

Pleasantville City Council Meeting

November 19, 2024 at 5:30pm

Mayor Kody Jurgens opened the meeting with council members Aaron Hurt, Jon Koehn, and Kyle Patterson present. Council members Jordan Van Ness and Rachel Lopez were absent.

Council member Hurt asked about the sidewalk project that he proposed earlier this year. He would like to stay on top of that project.

Interim Chief Eysink informed the council that the Chief of Police position has been offered to one of the candidates and we are waiting to hear back from him.

Public Works Director, Shawn Breazeale informed the council of an issue on W Jones Street by the pond. He explained that due to the way the road slants the rock from the parking area washed into the neighboring yards to the south. He is going to check into the cost of a hard surface roadway to eliminate the issue.

City Clerk, Rachel Reed, informed the council that she attended the Chamber of Commerce meeting on Friday. Director, Don Dursky, would like to host quarterly meetings with city personnel and elected officials starting in January to connect with citizens. Reed also informed the council that the software the city currently has for accounting, payroll, and utility billing will no longer be supported by December 2025. We will have to upgrade to their cloud-based software or change software companies. Based on the information that Reed has received regarding the cloud-based program she has started looking at other software companies.

Gretchen Schrock explained to the council that she was unaware of the policy that the follows regarding landlord responsibility for water bills when a tenant moves out and leaves an unpaid balance. She feels there is a discrepancy between the Iowa Code and the Code of Ordinances for the City. Council member Hurt explained that it is the landlords responsibility to know the process and the owner of the property is ultimately responsible. He explained we would have the city attorney double check the code to make sure it is accurate.

Motion by Hurt, seconded by Kohen to approve the consent agenda as follows; approval of previous council meeting minutes, approval of October 2024 financial reports, approval of FY 2024 Annual Street Finance Report, approval of FY 2024 Annual Urban Renewal Report, approval of water consumption report for October 2024, approval of employee comp time, approval of Police Report, and approval of the following bills: All voting in favor, motion carried.

VENDOR

ACCESS SYSTEMS INC	COPIER	199.31	MARION CO EXPRESS	PUBLISHING	377.27
ADVANTAGE ADMINIS	GROUP INS	42	MEDIACOM	ph/internet	210.48
APRIL SCHRADER	IMFOA MILAGE-151 MILES	101.3	MEDIACOM	PH/INTERNET	494.84
AUTOMATIC SYSTEMS CO.	WELL 1 ALARM	343.75	MENARDS DES MOINES	SHELTER WINDOW	887.27
BAKER & TAYLOR	books	154.14	MENARDS DES MOINES	PD CAR WASH SUPPLIES	34.31
BAKER & TAYLOR	BOOKS	524.5	MICROBAC LAORATORIES	WW TESTING	602
BANLEACO	LED LIGHTING	297.11	MID AMERICAN ENERGY	BALL FIELD	12.68
BEN ZOSS	11/23/24 GAMES	210	MID AMERICAN ENERGY	UTILITIES	3,675.59
BOB GRIPP	SHADLE PARK SIGN	3,000.00	MUNICIPAL SUPPLY INC	WW REPAIR/PARK METER PIT	535.28
BROWN SANITATION	RECYCLING	720	NORTHCOTE MEATS INC.	WINTER CONCESSIONS	622.51
CASEY'S	VEHICLE GAS	1,463.39	P & P SMALL ENGINES	BELT	58
CELESTE CRAFTY CORNER	SEPT/OCT CLEANING	962.5	TREASURER-STATE OF IA	STATE TAXES	2,273.70
CENTER POINT LARGE					
PRINT	BOOKS	89.88	TREASURER-STATE OF IA	STATE TAX	25.81
CITY OF PLEASANTVILLE	WATER UTILITY	335.18	PEOPLES BANK	CH PETTY CASH	87.72
CITY OF URBANDALE	SALT STORAGE	1,019.30	PEOPLES BANK	WINTER CONCESSIONS	300
CJ COOPER & ASSOCIATES	EMPLOYEE SCREENING	50	PITNEY BOWES INC	POSTAGE	100
COLONIAL LIFE	COLONIAL PRETAX	105.27	POSTMASTER	WATER BILLS POSTAGE	308
DOLLAR GENERAL	WA SAMPLING	19.25	QUILL CORPORATION	desk calendars	31.65
DOLLAR GENERAL-REG	SUPPLIES	29.25	RACEWAY TIRE	TIRES/OIL CHANGE/ROTORS/AXLE	2,783.25
DUSTIN CARROLL	PORT A POTTY	175	RACEWAY TIRE	DIG/THOERMOSTAT/SENSOR/LABOR	402
EFTPS	FED/FICA TAX	4,298.32	RIDDELL/ALL AMERICAN	HELMETS	1,113.95
EFTPS	FED/FICA TAX	278.62	IRWA	MEMBERSHIP DUES	355
EFTPS	FED/FICA TAX	4,416.93	SAFE BUILDING LLC	ELECTRICAL PERMITS	150
ELECTRIC PUMP	GENERATOR	53,655.00	SANGOMA USA INC	PHONE SYSTEM	196.79
ELITE PEST CONTROL	PEST CONTROL	185	STAR EQUIPMENT, LTD	WW MIXING PUMP	348
FARM & HOME	LOCK/KEY	22.99	DES MOINES REGISTER	SUBSCRIPTION	15
FERGUSON WATERWORKS	METERS	8,723.95	UMB BANK	ADKINS GO BONDS	59,550.00
GALLS, LLC	UNIFORMS	544.07	US AUTOFORCE	TIRES	357.06
HACH	TESTING	70.4	U S CELLULAR	WW/PD COMMUNICATIONS	296.39
HAWKINS INC	CHLORINE	20	VAN WALL EQUIPMENT	STREET SWEEPER PARTS	133.77
MARION CO HUMANE SOC	ANIMAL CONTROL	417.5	VERIZON	PD/WW COMMUNICATIONS	120.03
I & S GROUP, INC	ENGINEERING	4,971.25	VERIZON	PD/WW COMMUNICATIONS	120.09
IA DEPT OF PUBLIC SAFETY	WARRANTS SYSTEM	300	VISA	SINGLET/BB/VACCUM/PH CASE	1,943.15
IA DEPT OF PUBLIC SAFETY	WARRANT SYSTEM	300	VSP	VISION	164.84

ICONIC APPAREL	BB JERSEY/SHORTS	3,743.60	WELLMARK BL CR/BL SH	GROUP INSURANCE	11,293.16
IOWA STATE DEPT OF REV	WA EXCISE TAX	1,607.68	RAY'S WINDOW	LIBRARY CLEANING	30
IOWA STATE DEPT OF REV	SALES TAX	401.59	Accounts Payable Total		197,973.69
IPERS	IPERS	9,909.39	Payroll Checks		28,310.04
IPERS	PROTECTED IPERS	184.25	*** REPORT TOTAL ***		226,283.73
JAY FLAWS	11/23/24 GAMES	210	GENERAL		53,216.16
JENKINS GARDEN MARKET	MULCH	948.1	MEMORIAL HALL		5.25
JIM FLAWS	BB REF	210	ROAD USE TAX		11,188.45
JONATHON FLAWS	BB REF	210	EMPLOYEE BENEFITS		10,326.32
JONATHON FLAWS	11/23/24 GAMES	210	DEBT SERVICE		59,550.00
LAKEFRONT LIVING, LLC	BASKETBALL SHIRTS	202	CAPITAL PROJ-ADKINS		53,655.00
LAKEFRONT LIVING, LLC	BASKETBALL JERSEYS	360	WATER		26,391.60
LAKEFRONT LIVING, LLC	WRESTLING SHIRTS	1,193.00	SEWER		11,920.72
LARRY FLAWS	11/23/24 GAMES	210	STORM WATER		30.23
MADISON NATIONAL LIFE	LIFE INS	254.33	TOTAL FUNDS		226,283.73
MARION COUNTY EXPRESS	subscription	65			

Revenue received during month of October 2024: General Fund \$230,317.02; Road Use Tax \$18,773.51; Employee Benefits \$83,783.26; Local Option Sales Tax \$28,712.11; TIF \$59,854.41; Debt Service \$95,713.63; Capital Proj Park Projects \$170.88; Water \$44,872.37; Water-State St. water main \$15,000; Water Sinking \$13,318.83; Sewer \$53,223.26; Sewer Sinking \$26,415.50; Storm Water \$2,359.05.

New Business:

Mid-Iowa Planning Alliance Executive Director, Andrew Collings, gave a power point presentation regarding comprehensive planning and presented a proposal to the council to update the Comp Plan. Per IA Code a zoning ordinance shall be made in accordance with a comp plan. He explained that the city's comp plan has not been updated since 2008. Hurt asked what amount was budgeted for the update of the comp and CIP plans. Reed explained that during the budget sessions \$10,000 was budgeted because the cost of updating these plans was unknown at the time. Andrew explained that MIPA would split the cost of updating the plan so half can be paid in the next budget year. Motion by Hurt, seconded by Patterson to approve the Comprehensive Planning Proposal from MIPA in the amount of \$21,500. All voting in favor motion carried.

Mayor Jurgens informed the council that we will plan to hold a special meeting once we hear back from the Chief of Police candidate.

Reed explained to the council that Interim Chief Eysink has two part-time certified police officers that have been working with him to fill in shifts. She explained that these officers are currently being paid at an old rate as we have not had part-time officers for over a year. For them to be paid at a new rate the council would have to approve the rate. Mayor Jurgens informed the council that he feels once Eysink returns to his officer position he should be at a rate higher than the part-time officers and higher than his previous officer rate. Eysink has generously taken on the Interim Chief roll to maintain the police department for the city. Hurt expressed that he would like to see a rate study done and a scale put into place, he would like the study to include departments around the metro area as well. Motion by Pattersen, seconded by Hurt to table the police officer wages.

Reed explained council member Van Ness requested the fireworks funding be placed on the agenda, but he was unable to attend this evening. She explained that the city has budgeted \$15,000 for fireworks funding for next year. Parks and Rec Director, Jordan Flaws, informed the council that the 5K run that he organizes has raised about \$3,000 to go towards fireworks. Motion by Hurt, seconded by Patterson to approve up to \$15,000 for fireworks funding. All voting in favor motion carried.

Engineer, Joey Whitehouse, gave the council an update on the water treatment plant engineering report. He explained they have done a site visit and have met with city staff. He explained they will likely have a recommendation to the city for a new plant. He explained they are looking at the water tower as well because it is about 100 years old. He plans to have a report to the council in January.

The council discussed the fee schedule resolution, they would like the field banner fees and memorial hall rental fees added to this as well. Motion by Patterson, seconded by Koehn to approve Resolution 24-26, approving a fee schedule for services provided by the City of Pleasantville. All voting in favor motion carried.

Motion by Koehn, seconded by Patterson to set a public hearing for the FY 2025 budget amendment for December 17, 2025 at 5:30pm. All voting in favor motion carried.

Attorney, Bob Stuyvesant, informed the council that he filed a petition against Adkins Specialized Carriers LLC. On November 8th. He also emailed Attorney, Brad Skinner, asking for him to accept service for Adkins as the registered agent. Stuyvesant explained if he does not hear a response by Thanksgiving, he will call and follow up. He explained that the next step for them is to respond with answers to admit or deny. They have 20 days to respond. Then the court will set a date for a trial scheduling conference, then a trial will be set. Council member Hurt asked if there are penalties and fees that the city can recover. Stuyvesant explained it will be whatever is built into the contract.

Reed presented a proposal to the council from TextMyGov. She explained that this is a text message system that citizens can sign up for to receive notifications from the city. This can be used by city hall, public works, and parks and rec. Groups can be set up for specific notifications from any department. TextMyGov would pull the data from the US Post Office and from our software and set up the system. We will also have a widget to add to our website for citizens to sign up. Currently, they are offering a set-up fee free of charge. Hurt would like a written communications policy with this program. Since this program will be used by all departments the cost can be split. Motion by Hurt, seconded by Patterson to approve the proposal from TextMyGov for \$2,500. All voting in favor motion carried.

Reed informed the council that Neapolitan Labs President, Brian McMillin, had planned to have an interactive preview of the new website to show the council this evening. However, he contacted Reed and informed her that he had some emergency issues unexpectedly come up.

The council discussed sample ordinances that Reed provided regarding Shadle Park Pond regulations. Reed will provide an ordinance to the council at the December council meeting.

Engineer, Joey Whitehouse, explained to the council that the parcel application that has been submitted should be acceptable for City standards. However, a correction to the plat of survey is recommended as the .88 acres shown on the survey is not an accurate lot size. Motion by Hurt, seconded by Patterson to approve parcel split at 601 West Jasper St. contingent upon the correction to the plat of survey. All voting in favor motion carried.

Reed explained that she has been working with Chip Schultz with Northland Securities on water and sewer rate studies. Motion by Patterson, seconded by Hurt to approve the agreement with Northland Securities for water and sewer rate studies in the amount of \$15,000. All voting in favor motion carried.

Old Business:

Breazeale informed the council that he had Whitehouse look at the storm water issue again on E Monroe St. The recommendation is to add two intakes to this site. Breazeale will contact Ely Miller next week to get a quote for the repair, he has been unable to get a quote from Vanderpool.

Motion by Patterson, seconded by Koehn to adjourn the meeting. All voting in favor motion carried.

Mayor, Kody Jurgens

Attest: Rachel Reed, City Clerk